

HUNTER COLLEGE



The City University of New York

Department of Psychology
Vanya Quinones-Jenab, Ph.D.
Chairperson
695 Park Avenue
New York, NY 10065
212 772-4330 (voice)
212 772-5620 (fax)

Dear Reviewer,

Thank you for agreeing to evaluate Dr. Karestan Koenen's promotion to Distinguished Professor in the Department of Psychology at Hunter College. Promotions to Distinguished Professor at Hunter are reserved for faculty with records of appropriate performance by national and international standards of excellence in their profession. There must be substantial evidence of this performance, including significant quantities of high-quality work in areas of importance in their disciplines, and evidence that this quality of performance will continue into the future.

One of the main resources that Hunter College uses to evaluate Distinguished Professor promotions are the letters from respected scholars such as you. Thus, we greatly appreciate the time and effort that goes into these types of evaluations.

In regards to Dr. Koenen, we ask you to please provide an authoritative and detailed discussion of her qualifications for this honor, and to offer a clear rationale for your judgment. The objective is to affirm the national and international stature of Dr. Koenen. This is usually achieved by reviewing the candidate's dossier, but such an external assessment does not need to be limited to what is found in this website. The evaluation should also include a comparison of the nominee to a specific list of other distinguished scholars in the field, and provide a clearly articulated rationale for the assessment.

We ask you to please establish that you have "no substantial connections" with the candidate. That being said, we acknowledge that those we approached for evaluations may have had professional and, to some extent, personal interactions with Dr. Koenen, and this is not precluded. The point is for the evaluator to affirm that he or she does not have an ongoing professional collaboration or a personal connection with the candidate that would preclude objectivity.

I would like to receive your evaluation letter, as well as a copy of your own curriculum vitae and a two paragraph descriptive profile that states your suitability for assessing Dr. Koenen's qualifications, no later than December 1st, 2014. I will need the evaluation letter signed and on letterhead, although you are welcome to scan the letter and email it as a PDF to me at vanya.quinones@hunter.cuny.edu.

Again, thank you so much for your time!

Sincerely,

Vanya Quinones-Jenab, Ph.D.
Professor and Acting Chair
Department of Psychology
695 Park Avenue
New York, NY 10065
212-772-4330
vanya.quinones@hunter.cuny.edu